**Introduction/Aims(5)**

* Small introduction to the company that the database is designed for.
* Clear aims for the project.

**Database structure (5)**

**Fill in a similar table to the one below identifying all the field names etc.**

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| --- | --- | --- | --- |
| **Table Name** | **Field Name** | **Data Type** | **Field Size** |
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* Description of the Input form design, including screen headings, images, etc to be used
* List the queries to be included. Give a brief description of each. Eg. Parameter query “Enter the Customer Name”
* Description of Reports to be generated including headings and fields to be included and calculated data.